



Utah Department of Public Safety
Division of Homeland Security
Workshop Registration Form



Ready Your Business

Business Readiness Series

12 Point Program to Business Continuity Planning

Every Business should have a plan ...
It just makes good business sense!

- | | |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Points 1-6: | Create a Planning Team/Continuity of Authority •
Communications • Risks & Hazards •
Internal/External Resources • Vulnerability
Assessments • Essential Business Functions |
| Points 7-12: | Human Resources • Workplace Evacuation &
Sheltering • Supply Kits • Insurance Reviews •
Vital Records • Data: Protect/Store/Recover |

Name

Company and Title

Email:

Phone:

Workshop date:

Location:

Complete ALL 12 Points in **any order** and receive the
RECOGNITION OF READINESS Award
6th Annual Ready Your Business Conference – October 2010
www.BeReadyUtah.gov

2010 No-Cost WORKSHOP SCHEDULE

University Inn & Conference Center

Utah State University, UICC Eccles Conference Center **Logan, Utah**
8-11:00 a.m. No Cost Points 1-12 Tues, January 19, 2010
RSVP to: mara.christensen@usu.edu bkuehn@utah.gov

Ogden/Weber Chamber of Commerce

2484 Washington Blvd. Suite 400 **Ogden, Utah**
8-9:30 a.m. No-Cost Points 1-6 Thurs, January 21, 2010
8-9:30 a.m. No-Cost Points 7-12 Fri, January 22, 2010
RSVP to: kat@echamber.cc bkuehn@utah.gov

Ogden/Weber Chamber of Commerce

2484 Washington Blvd. Suite 400 **Ogden, Utah**
8-9:30 a.m. No-Cost Points 1-6 Thurs, February 18, 2010
8-9:30 a.m. No-Cost Points 7-12 Fri, February 19, 2010
RSVP to: kat@echamber.cc bkuehn@utah.gov

Layton City

437 N. Wasatch Dr. Council Chambers **Layton, Utah**
8-9:30 a.m. No-Cost Points 1-6 Mon, March 15, 2010
8-9:30 a.m. No-Cost Points 7-12 Tue, March 16, 2010
RSVP to: jmason@laytoncity.org bkuehn@utah.gov

Ogden/Weber Chamber of Commerce

2484 Washington Blvd. Suite 400 **Ogden, Utah**
8-9:30 a.m. No-Cost Points 1-6 Thurs, March 18, 2010
8-9:30 a.m. No-Cost Points 7-12 Fri, March 19, 2010
RSVP to: kat@echamber.cc bkuehn@utah.gov

**To register for a workshop, fax this form to 801-538-3770
or register on line.**

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